



Washwood Heath Nursery School

Washwood Heath Nursery School Admissions Policy

RIGHTS RESPECTING SCHOOL

This policy is in accordance with the 1989 United Nations Convention on the Rights of the Child (UNCRC)

Article 15

Every child has the right to meet with other children and to join groups and organisations, as long as this does not stop other people from enjoying their rights.

Article 18

Both parents share responsibility for bringing up their child and should always consider what is best for the child. Governments must support parents by giving them the help they need, especially if the child's parents work.

Article 28

Every child has the right to an education. Primary education must be free. Secondary education must be available to every child.

Discipline in schools must respect children's dignity. Richer countries must help poorer countries achieve this.

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At **Washwood Heath Nursery School** we follow the Local Authority guidance for admissions for the 15 hours for 2 year old children, 15 hours for 3-4 year olds and 30 hours Early Education Entitlement for eligible families.

Washwood Heath Nursery School has the following places available for children:

Nursery 1: 28 FTE places for children aged 2-3

Nursery 2: 102 FTE places for children aged 3-4

A Government funded 2 year old place is available for families in England, receiving some forms of support. Once eligibility is confirmed eligibility will remain until school age even if a families circumstances change.

Eligible 2 year old children will receive:

15 hours of free childcare or early education for 38 weeks

Your 2-year-old can get free childcare if you live in England and get one of the following benefits:

- Income Support
- income-based Jobseeker's Allowance (JSA)
- income-related Employment and Support Allowance (ESA)
- Universal Credit, and your household income is £15,400 a year or less after tax, not including benefit payments
- tax credits, and your household income is £16,190 a year or less before tax
- the guaranteed element of Pension Credit
- the Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)

Funded places can be accessed as below

When your child turns 2	15 Hours start
Children born in the period 1 January to 31 March	start of term beginning on or following 1 April after the child's birthday
Children born in the period 1 April to 31 August	start of term beginning on or following 1 September after the child's birthday
Children born in the period 1 September to 31 December	start of term beginning on or following 1 January after the child's birthday

Children can start a funded place from the first day of term until the below headcount date:

Autumn census - first Thursday in October

Spring census - third Thursday in January

Summer census - third Thursday in May

If a child leaves a funded place before the headcount date or starts after the above headcount date the provider may charge the family for the agreed funded hours.

2-year-olds can also get free childcare if they:

- are looked after by a local authority
- have a statement of special education needs (SEN) or an education, health and care (EHC) plan
- get Disability Living Allowance
- have left care under an adoption order, special guardianship order or a child arrangements order
- Children can start a funded place from the first day of term until the below headcount date:

- Children of Zambrano Carers
- Children of families with no recourse to public funds with a right to remain in the UK on the grounds of private and family life **under Article 8 of the European Convention on Human Rights;**
- Children of a subset of failed asylum seekers (supported under section 4 of the Immigration and Asylum Act 1999 – 'the 1999 Act'). Children of Zambrano Carers

Free 15 Hours Places 3-4 year olds:

All children in England get 570 free hours per year. It's usually taken as 15 hours a week for 38 weeks of the year, but you can choose to take fewer hours over more weeks. You can get it from the term after your child's third birthday.

30 Hour Entitlement:

Washwood Heath Nursery School offers those entitled to a 30 hour per week place provision between 9.00am – 3.00 pm Monday – Friday. This on a term time only basis.

The eligibility criteria is set out below:

- The parent of the child (and their partner where applicable) should also be in qualifying paid work. The definition of qualifying paid work is each parent or the single parent in a lone parent household will need to expect to earn the equivalent of 16 hours at the national living wage or their national minimum wage rate over the forthcoming quarter. This applies whether you are in paid employment, self-employed or on zero hours contract.
- Where one or both parents are in receipt of benefits in connection with sickness or parenting, they are treated as though they are in paid work.
- Where one parent (in a couple household) is in receipt or could be entitled to be in receipt of specific benefits related to caring, incapacity for work or limited capability for work that they are treated as though they are in paid work.
- Where a parent is in a 'start-up period' (i.e. they are newly self-employed) they do not need to demonstrate that they meet the income criteria for 12 months in order to qualify for the extended entitlement.
- If either or both parents' income exceeds £100,000 they will not be eligible for the extended entitlement.

When to apply:

You can apply from when your child is 2 years and 36 weeks old.

When your child turns 3	When they can get 30 hours from	Recommended time to apply
1 September to 31 December	1 January	15 October to 30 November
1 January to 31 March	1 April	15 January to 28 February
1 April to 31 August	1 September	15 June to 31 July

You can apply outside of these recommended dates but you might not receive your code in time.

You must have a valid code by the end of the month before a new term starts.

You have to reconfirm your eligibility every 3 months. If you apply more than 3 months before the term starts, you'll have to reconfirm your eligibility in your account in order to keep your code valid.

Fee Paying Places:

Parents can also pay for places and top up sessions. Please see our Charging and Remissions Policy.

Where there are more applications than there are places available, places will be offered based on the oversubscription criteria which is as follows:

- Looked after or previously looked after children
- Siblings with an older brother or sister at the school (or at a school on the same site) who will still be in attendance at the same time as their sibling enters the school.

Policy approved on at FGB meeting	
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